



Cell. : (+27) 83 294 5616
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c/o Vowe & Fraser Street
17 Vowe Street
Harrismith
9880

STANDARD MONTHLY GROUP CONTRACT FORM

GENERAL CLIENT INFORMATION:

Full Names & Surname: _____

I.D Number : _____

****PARENT / LEGAL GUARDIAN IN THE CASE OF STUDENTS UNDER THE AGE OF 18 OR SCHOLARS****

Full Names & Surname: _____

I.D Number : _____

Physical Address:

Postal Address:

Code: _____

Code: _____

Cell. Number: _____

Work Number: _____

Employer: _____

E-Mail: _____

In case of emergency: Who can we contact? _____ **Number:** _____

Doctor: _____ **Number:** _____

AGREEMENT SECTION

To be completed by the Instructor / Studio Office Administrator Only.

The parent / client agrees to the following:

Standard Monthly Contract For Group Classes:

Dance Style/s: _____ Session Duration: _____.

Quantity classes for the duration of the agreement: _____. Rate per class: _____ Contract duration: _____ months.

Contract start date: _____ Contract end date: _____.

A none refundable once off registration / assessment fee of _____ is payable on the day of signing this contract on the studio premises.

Total amount payable at the end of each month: _____.

Weekly Days & Times As Set Out by the Studio: _____

Terms & Conditions:

Payments:

- ❖ The client / parent fully agrees to the agreement as set out above and agrees to remain committed for the duration of this contract.
- ❖ The client / parent will ensure that the specified monthly fees are paid in full before the 7th of each month.
- ❖ No accounts will be sent out. You will be reminded on the Whatsapp group that payments are due.
- ❖ No student will be permitted to take part in any class in the event that the monthly fees are not settled after the 7th of the month. (Parents: Please don't humiliate your child by dropping them off for class in the event that accounts have not been paid!)
- ❖ A R10-00 fine will be levied for every 7 days that the account is outstanding plus an additional R50 administration fee for every statement issued to you along with a sms / Whatsapp to remind you of your outstanding account.
- ❖ Fees may be paid in cash at the studio or via EFT (NO CASH DEPOSITS PLEASE!). Banking details will be supplied if needed.
- ❖ All accounts not fully settled within 30 days will be handed over to our Attorneys for collection and you will be held liable for all extra costs and interest.

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- ❖ No credits will be given for classes not attended by the student /clients for whatever reason. Credits will only be given if no instructor is available to teach classes due to illness or leave. These credits will be carried forward to the following month and will not be transferable for cash.
- ❖ You are advised that some of the Standard Group Classes contain fixed choreography or structured lesson plans or syllabuses and that it is the client’s responsibility to ensure that they are up to date with the happenings and teachings during class sessions. Clients are advised to attend all classes. Catching up can be very hard and private classes may be needed in case several classes have been missed. Please see the pricelist for further information.

Cancellations:

Should the client / parent wish to cancel this contract for whatever reason prior to the ending date as stipulated within the Agreement section, a written notice of one month / 30 days may be sent via Whatsapp or handed in at the studio.

You understand and agree to the following:

- ❖ Please ensure that if the cancelation notice is sent via Whatsapp or Sms that you receive a written confirmation in return as proof that the studio received your cancellation.
- ❖ You are liable for one full months’ non-negotiable notice payment (whether you intend on making further use of the services or not for this duration). This notice payment must be paid along with any outstanding balances on your account on the day of your cancellation.
- ❖ This contract is not transferable to another person and cannot be sold. Only the client / student mentioned within this contract may attend the remaining classes once the cancellation has been accepted.
- ❖ All accounts not settled during the notice period will be handed to our Attorneys for settlement as mentioned in the Payments section.
- ❖ Before committing to these terms: Please remember that “Pay As You Go Dance Vouchers” are also available for Standard Group Classes.
- ❖ It is accepted that you are committed to your classes and that you will attend every class because you paid for it. However, unforeseen circumstances may result in you not being able to attend your class. Please be kind and notify your instructor on the Whatsapp group as this class also have “Pay As You Go” Voucher holders who may be able attend the class in your place during busy times.

Studio Cancellations:

Standard Group classes may be cancelled and/or merged with other classes by the studio owner. The reasons for cancellations can be because of but not limited to: Lack of interest; Lack of attendance; Lack of instructors, etc.. One months’ notice will be given in which case no future commitments will be expected from the client / student provided that there are no further outstanding balances on the client’s account. In the event that a client has paid in advance the client will be given the option to either take private classes for the remaining balance of his / her credit or to join another class or to be refunded.

Signed on this date _____ 20_____ at _____.

Client Signature: _____

Studio Owner / Instructor Signature: _____

General Studio Rules & Dress Codes:

- ❖ We stretch, do floor work and kick up our legs in some classes and therefore adults & children attending these classes are required to wear hot-pants, cycling pants or ski-pants under baggy shorts, dresses and skirts. If any “underwear or privates” are in view, the client / student will be asked to sit out. Ladies: Please wear appropriate sports bras and tops / t-shirts.
- ❖ Shoes should be comfortable and must fit you well and should have a soft grip & soul, but must not be slippery. Please avoid running shoes , stilettos or hiking shoes. Barefoot dancing in classes such as the Belly Dance or for little children are also acceptable during the warmer months. The instructor may give or make further recommendations in accordance to the class you are participating in.
- ❖ T-shirts or clothing with offensive /political signs or logos are strictly prohibited.
- ❖ All Classes – Adults & Kids: Clients/Parents are advised that although these classes are intended for fun and non-competitive purposes, that dance & fitness instruction still require a certain amount of discipline and that instructors work on a lesson plan / syllabus format as set out by Dance’Age Studio. Therefore necessary measures will be taken by the instructor that class discipline is maintained at all times in order to ensure successful instruction.
- ❖ All Classes: Like mentioned above that classes should be a fun activity: We also motivate: Conversations, bonding and building of friendships during the classes, however, conversations can get carried away. The studio also has a time limit per session and clients have fitness or dance goals to achieve so that they may get full benefit from the classes they are paying for. Ongoing conversations between clients will be cut short by the instructor. In the event that conversations should continue, clients involved will be asked to leave the class or very loud music will be played to interrupt conversations so that class instruction may continue.
- ❖ Adults In Particular: Although we are all very casual and comfortable during classes and feel we may speak our minds in the way we see things: Please refrain from excessive swearing during classes. Not everybody approves and this may lead to the instructor having to ask you to scan your words prior to speaking or to leave the class.
- ❖ All events outside of classes may incur additional charges, however, parents and clients will be advised of any events (if any) well in advance. Full details of such intended events will be provided so that informed decisions regarding costs and commitment can be made.
- ❖ No under 14 year old children will be allowed in the studio during adult classes under ANY circumstances.
- ❖ No spectators allowed unless otherwise arranged. Once off sessions can be purchased and all people in the studio participate in classes providing that there is space available. Please check with your instructor that there is space in the class before agreeing to bring your

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friend/s to class.

- ❖ Most group classes are taught on a flexible lesson plan & do contain some sort of choreography / syllabuses. It is important that all classes be attended so that you don't fall behind as the instructor will not hold committed clients back just to tutor those who haven't been committed or who have difficulty to follow classes during the allocated time slots. Extra pre-paid private vouchers can be purchased if the client feels he / she needs to get back on track with the rest of the group.
- ❖ Admin / Assessment fees paid by contract holders covers a basic assessment so the instructor may assist the client to set goals, determine his / her limitations so he / she can work accordingly whilst attending classes, to advise on special needs, etc.. This fee also involves a one on one training session with your instructor to get you started on the lesson plans and choreography that is taught in group classes. All assessment sessions take place Mondays to Fridays on a set appointment basis only. If you don't arrive for your appointment, the session will be cancelled and no refund or credits will be given. Appointments may be rescheduled providing that this is done 24 hours prior to the set appointment. This Admin / Assessment fee is payable by all contract holders and is valid for one month only and non-refundable. The Admin / Assessment fee may vary in price and duration in accordance to the chosen contract.
- ❖ Parents: The studio does not provide transport for children to and from classes and there is no under roof waiting area. Please make the necessary arrangements and ensure that somebody is available to drop off children in time for classes and to collect them directly after classes.

INDEMNITY / DISCLAIMER AGREEMENT

Although care has been taken to provide you / your child with quality and safe instruction: Accidents and unforeseen circumstances may occur & therefore no claim may be lodged against the sole proprietor of Dance'Age Studio and/or any recognized assistant instructors / instructors / other assistants of said studio, nor against the person/s and/or organization/s who own the venue/s from which said studio operates, should any injury, personal loss, death, loss through theft or damage of whatever nature occur whilst attending class or rehearsing at home. All clients participate in classes, rehearse work learnt during class or recommended exercise at home, perform from any other venue or make use of the studio premises strictly at their own risk. You are advised that even if you are in a perfect state of health, that injuries do happen and that the Studio nor it's instructors can be held responsible for these injuries. You are also advised to "listen" to your body – if it hurts or feels too strenuous – STOP!

Classes involve but are not limited to: Various forms of dance movements, stretching, toning, jumping, working with weights, etc.. As a result of such movements injury and or even death may occur. You are advised to seek the professional advice of your doctor if you suffer from any medical condition such as: Illnesses, heart conditions, other physical or mental conditions; physical injuries, had any operations or haven't exercised for a long period of time or if you suffer from any other conditions that may be adversely affected as a result of taking part in any of the classes offered at Dance'Age Studio prior to signing up for any classes. You are also advised that it's not recommended to exercise during the first trimester of pregnancy and that not all exercise / dance offered at the studio is suitable for pregnant ladies. Please be careful. You are also advised to inform the studio of any medical conditions you are suffering from prior to signing up or taking part in any of the classes. You are required to inform your instructor should anything in your medical conditions change or if you should become pregnant as soon as possible. Some classes may be placed on hold to you as client until a clearance certificate is received from your Doctor that you may participate in classes.

Parents & Clients are advised of the following: When instructing dance or exercise it is not always possible to help the client / child by giving verbal instruction or teaching via visual instruction and so it may be necessary for the instructor to make physical contact with clients or minors in order to correct postures or body lines or even just to teach the client or minor how to dance with a partner.

Unless otherwise agreed: The client / parent herewith gives permission that all photographs and videos taken during studio classes and/or special events, on which the client /minor appears, may be used by Dance'Age for printed or web based marketing or for educational purposes.

Right of Admission Reserved: The Instructor reserves the right to ask any person to leave the premises / class for any rude / abusive / aggressive / offensive / racist / general poor behaviour behavior or any other behavior which he or she finds inappropriate dance or which may interfere with the quality of tuition for other clients / children. You are advised that poor behaviour may result in the contract being terminated.

I have read the above mentioned agreements, terms & conditions, rules and indemnity agreement and undertake to abide by them. This form serves as a legal Contract between the above mentioned dance studio and myself.

Signed on this date _____ 20 _____ at _____.

Client Signature: _____

Studio Owner / Instructor Signature: _____

Legal Guardian / Parent (in the case of minors and scholars): _____

Initial Here: _____